

COMMUNITY INVESTMENT VOLUNTEER PANELIST

POSITION DESCRIPTION & APPLICATION

PURPOSE:

Head of the Lakes United Way's (HLUW) Community Investment Process requires volunteer panelists to review and evaluate partner agency requests for United Way funding in the following Geographic Areas: Greater Duluth, Lake & Cook Counties, Superior-Douglas County and Ashland & Bayfield Counties. Panelists review applications and hear program presentations. Each panel is intended to be comprised of a broad representation of the community.

OBJECTIVE:

The Volunteer Panelist will review applications for funding and hear presentations from non-profit agencies. The volunteer panel member will evaluate applications and presentations to inform the funding decisions made by HLUW's Board and Staff.

RESPONSIBILITIES:

- Keep HLUW's goal of providing financial support to programs that effectively address our community's most pressing needs in mind during the entire process of application review
- Attend all panel meetings and agency presentations, read the applications for funding, declare any conflicts of interest, and complete an objective rating form
- Participate in group discussions and bring forth unbiased concerns or opinions about the programs requesting funding
- Keep all panel deliberations confidential

QUALIFICATIONS:

Resident of HLUW'S service areas (Ashland & Bayfield Counties, Greater Duluth, Lake & Cook Counties and Superior-Douglas County); basic knowledge of the service area communities; the desire to work towards positive change and improved outcomes for all people in our communities.

TIME COMMITMENT:

20-25 hours during the months of February and March 2026.

LOCATION:

1 hour orientation meeting will take place in-person and virtually. Reviewers in Greater Duluth and Superior-Douglas County areas will be meeting in person throughout the process. Ashland & Bayfield Counties along with Lake & Cook Counties areas will be meeting virtually.

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POSITION DESCRIPTION & APPLICATION CONT.

BENEFITS:

- See firsthand how nonprofit agencies in HLUW service areas improve people's lives with the help of United Way funding
- Come away with a stronger connection to the communities in the HLUW service area
- Make networking connections with many people, including other panelists, United Way staff, applicant directors and staff

APPLY ONLINE: You can find the application [here](#) or on our website, hlunitedway.org.

APPLICATIONS DUE: DECEMBER 19, 2025

FOR QUESTIONS PLEASE CONTACT:

Jaci Christiansen | Community Impact Director
218-726-4889 | jchristiansen@hlunitedway.org